

TECHNICOR

JOB DESCRIPTION:

MACHINIST

March 2015

POSITION TITLE:

Machinist / CNC Machinist

REPORTS TO:

Shop Foreman

JOB SUMMARY:

To machine parts conforming to technical drawings, using manual and CNC equipment

JOB KNOWLEDGE:

Education:

High School completion plus technical school diploma and / or completed apprenticeship training.

Experience:

3 – 4 years as a fully qualified machinist

Skills:

Reads, understands and is perceptive of technical drawings, drawing nomenclature, tolerances. Fully understands and applies machining principles. Competent in the use of lathes, mills, saws, drills, routers, punch presses, and other manual and CNC machines. Maintain an organized, thorough and cheerful work demeanor in a fast paced manufacturing environment with like peers. Understanding of NC, CAD and Mastercam software is an asset.

DUTIES & RESPONSIBILITIES:

1. Set up machines to manufacture parts to drawings
2. Machine parts as drawn
3. Inspect first-off parts
4. Inspect in-process parts
5. Estimate time required to machine parts
6. Calibrate measuring tools
7. Investigate and recommend purchase of machine tools
8. Report need for tools, tool sharpening, etc. to Shop Foreman
9. Assist in the selection of new equipment
10. Observe all safety standards and requirements
11. Keep work area clean and organized
12. Assist and support work colleagues in the execution of work assignments